WHITBOURNE PARISH COUNCIL

Dear Councillors,
You are summoned to the meeting of Whitbourne Parish Council to be held on Wednesday 4th November 2026 at 7.30pm in Whitbourne Village Hall.

Kevin Phillips
Clerk/RFO

AGENDA

1. To accept Apologies for Absence
2. To elect a vice-Chairman
3. To receive Declarations of Interest
4. To approve the minutes of the Parish Council meeting held on 9th September 2026
5. Matters arising from minutes
6. Public Participation - members of the public are allowed not more than 10 minutes in total to address the Council
7. To receive report from Ward Councillor
8. To receive the Clerk's report
9. Clerk Delegation
    - 9.1. To note responses already submitted: P262502/F, Whitbourne Hall; P262718/L, Gardeners Cottage and P262294, Brookfields Cottage
10. Financial Matters:
    - 10.1. To approve accounts for payment:

      Clerk Salary and HMRC (Oct/Nov 2026), Clerk Expenses (£62.75), Grass cutting (£200.00), Lengthsman (£195.38), Village Hall (£21.00)
    - 10.2. To approve the Bank Reconciliation to 31st October 2026
    - 10.3. To approve Income and Expenditure reconciliation to 31st October 2026
    - 10.4. To review 2026/2027 budget versus spend
    - 10.5. To consider the draft budget and proposed precept for 2027/28
    - 10.6. To consider online banking options and determine the preferred approach
11. To consider planning applications and determine Parish Council's responses
    - 11.1. P262995 – Whitbourne Court, Moat End.
    - 11.2. P262899 – Land at Lower Tedney Farm.

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12. To consider the Herefordshire Council Free Climate-Resilient Trees Scheme and determine planting locations, maintenance responsibilities and any further action required.
13. To consider the renewal of the Playing Fields lease, including solicitors' quotations, and determine the appointment, scope of work and authorised expenditure.
14. To receive report regarding the Lengthsman Scheme
    14.1. To consider the proposed repainting works of the telephone box and posts/ railing at the bottom of Church Bank
15. To consider the purchase of replacement roses for the memorial garden and any associated expenditure
16. To receive reports from: Village Hall, Playing Fields, Manorial Court
17. To receive report regarding the Glebe/woodlands
18. To receive report regarding the biodiversity action plan
19. To consider funding for Whitbourne Walks Booklet
20. To report village issues regarding road maintenance, clearance, etc.

Members of the public are welcome to attend our meetings. Date for next meeting: 6th January 2027.